

Egginton Primary School

*Covid-19: Home School Partnership*  
*Guide for the wider reopening of school*  
*from 1<sup>st</sup> June 2020*



**Phase 1 – Welcoming more children with Parents or Carers  
that are Critical Workers back into the school**

## **Parents/ Carers will:**

- 1) Recognise that this is a very challenging time for school staff and be fully supportive and cooperative at all times.**
- 2) Recognise that although the pupils will be kept in small separate groups throughout their time at school, it will be impossible to enforce the social distancing (staying 2 metres apart from other pupils within the group) measures that have been in place throughout the lockdown period and that the government do not expect primary school children to do this, particularly the youngest pupils.**
- 3) Keep their child at home if they or any of their family members display any symptoms of Covid-19. They will inform school via email or telephone and self-isolate in line with government guidelines. They will get a Covid-19 test at the first available opportunity and inform school of the outcome. They will not bring their child or children back to school until instructed to by the school. Currently, pupils that are 4 are not eligible to be tested for Covid-19. These pupils will need to stay at home and self-isolate in line with government guidelines.**
- 4) Come and collect their child immediately if they are contacted by school in the event of their child displaying Covid-19 symptoms at school. They will then follow the process outlined in point 3 (see above).**
- 5) Keep mobile phones switched on and available at all times in the event of the school needing to make contact (particularly in relation to point 4).**
- 6) Only send their child or children to school with the minimum equipment advised by school. This includes: a clean sun hat (labelled with child's name), a clean pair of trainers/pumps for PE sessions (labelled with child's name), sun cream (labelled with child's name). Children in Year 1 and Reception must come to school with sun cream already applied (using 'all day' protection wherever possible). Book bags should not be brought into school.**
- 7) Ensure their child or children attend school every day in clean clothes. Preferably, this will be normal school uniform or (if clean school uniform is unavailable) clean clothes that are as closely matched to school uniform colours as possible. The main thing is the children attend school in clean clothes on a daily basis.**
- 8) Ensuring their child or children wash their hands in line with government guidance before setting off for school.**
- 9) Ensure only one parent or carer drops their child or children off in the morning at the designated start time for their child's small group and follows the procedure outlined by school. This includes:**
  - walking to school or driving and parking in a non-congested but safe area in the village,**
  - entering through the small wooden gate in the car park,**
  - waiting on an allocated marker in the designated drop off area,**
  - saying goodbye to their child in this designated area and then walking their child through the adjoining metal gate when instructed to by a staff member.**
  - Parents are then instructed to leave immediately via the metal gate adjoining the pavement at the front of school taking care to ensure a 2 metre distance is kept between any other non-household member on their way back to the car or on their way home.**

**10) Ensuring only one parent or carer collects their child at the designated collection time for their child's small group and follows the procedure outlined by the school. This includes:**

- walking to school or driving and parking in a non-congested but safe area in the village
- entering through the small gate in the car park,
- waiting on an allocated marker in the designated drop off area,
- walking through the small metal gate adjoining the car park when instructed to by staff to greet their child
- Parents and their child or children are then instructed to leave immediately via the metal gate adjoining the pavement at the front of school taking care to ensure a 2 metre distance is kept between any other non-household member on their way back to the car or on their way home.

**The allocated arrival and collection times are listed below:**

<b>Year Group/Small Group</b>	<b>Drop Off time</b>	<b>Collection time</b>
Year 5 and 6 children of key workers	8.55am	3.20pm
Year 3 and 4 children of critical workers	9.10am	3.10pm
Year 1 and 2 children of key workers	9.20am	2.55pm
Reception children of key workers	9.35am	2.45pm

**Parents with children in more than one small group should drop off and collect all children at the times of the youngest sibling's group. As part of ongoing risk assessments the timetable may change in due course but parents and carers will be notified of this via Parentmail.**

- 11) Only enter school premises in exceptional circumstances if prior approval has been given by the Headteacher. Correspondence from parents to school should be done by email, telephone or Class Dojo.**
- 12) Recognise that ongoing home learning support will inevitably be reduced, due to new conflicting pressures on teachers' working time. Teachers will use their 'best endeavours' to support home learning in line with government expectations.**
- 13) Encourage their child to be as independent as possible prior to the return to school as staff support will be reduced due to restrictions. This is particularly relevant to Reception and Year 1 children. Examples include ensuring children can tie their own shoe laces, put on their own sun cream and peel their own fruit.**
- 14) Ensure all Reception, Year 1 and Year 2 critical worker pupils arrive at school in 'all day sun protection cream.' This is particularly important because learning will be outside at all opportunities.**
- 15) Reinforce good hygiene practices and messages at home.**
- 16) Explain the new changes in school to their child prior to their return and help to foster a positive attitude to new way of school life.**

### **School will:**

- 1) Ensure that pupils remain in the same allocated small groups of no more than 15 throughout the school day and week and remain 2 metres apart from other school groups.**
- 2) Ensure that seating spaces in learning areas are separated so that pupils are spaced 2 metres apart from one another.**
- 3) Ensure that the allocated staff member for each small group stays the same throughout the school week as much as possible.**
- 4) Ensure that the small group remains in the same learning area as much as possible throughout the school day.**
- 5) Conduct learning outside in designated areas whenever possible.**
- 6) Ensure the school is cleaned methodically, rigorously and efficiently during the school day and at the end of the school day in line with the government guidance for cleaning in non-healthcare settings. Particular cleaning attention will be paid to common contact points including door handles, light switches, taps, toilet handles and hand railings. The Headteacher will take responsibility for the cleaning of surfaces throughout the day but all staff will have disinfectant available to clean surfaces and equipment regularly.**
- 7) Ensure children wash their hands thoroughly throughout the school day in line with government guidance. This will include on arrival in school, before and after eating and before leaving school.**
- 8) Ensure a staggered drop off and collection time to minimise adult and children contact at the end of the day.**
- 9) Stagger lunch time sittings and ensure pupils remain in designated zone both inside the hall at lunch time and outside on the playground.**
- 10) Promote good hygiene throughout the day.**
- 11) Reduce the sharing of resources within small groups as much as possible.**
- 12) Label commonly used items such as pens, pencils and glue sticks with your child's name so that they are only used by them.**
- 13) Contact you as soon as possible if your child develops suspected Covid-19 symptoms.**
- 14) Use their best endeavours to support remote learning for year groups that are not eligible to attend school.**
- 15) Keep you informed of any changes to the risk assessment and any updates relating to school settings during the Coronavirus crisis.**
- 16) Promote a positive attitude to learning despite the current challenges of wider life.**

## **Children will:**

- 1) Follow instructions from all adults in schools.**
- 2) Stay in my allocated small group throughout the school day and week.**
- 3) Wash my hands thoroughly for 20 seconds with soap and water.**
- 4) Only use the equipment I have been given.**
- 5) Tell an adult straight away if I feel poorly at all.**
- 6) Stay in my small group's learning area during lesson times.**
- 7) Stay in my small group's dining area at lunch time.**
- 8) Stay in my small group's play area at break times.**
- 9) Put all tissues I use straight in the bin.**
- 10) Use the toilets my group has been allocated to use.**
- 11) Keep my hands and feet to myself and respect the personal space and feelings of others.**