

Egginton PTA Annual General Meeting Minutes – 18th October 2021

Attendees: Claire Bowen Jo Whitmore Miss Funnell
 Shelley Boyle Stephanie Aitken Wendy Slater-Ferguson
 Hayley Marriott Mr Kitching Naomi Wilson
 Helen McGillam Victoria Chapman

Apologies: Collin Barron & Rachel Bailey

- 1) Current Chairs Report – Unfortunately due to circumstances relating to Covid and lockdown there hasn't been much opportunity for fundraising over the past year. Hopefully however moving forward we will be able to do more and maybe think outside of the box regards what else we might be able to do.

- 2) Current Treasurers Report – current balance is £3,868p. As outlined there really hasn't been much coming in but regardless of this the PTA have continued to support and fund several school events and activities throughout the year. It is hoped that this year there are more opportunities for fund raising.

- 3) Election of Officers – Claire Bowen confirmed that she was no longer able to commit as Chair and wished to step down. After discussion the following nominations were agreed;
 - Shelley Boyle, Chair
 - Hayley Marriott, Treasurer
 - Helen McGillam, Secretary

All were thanked for either taking up new roles or retaining their existing positions. Claire Bowen was thanked for her hard work and time as Chair over the last year.

- 4) Agreement Regards Future Meetings – it was agreed that for now it is appropriate for meetings to continue via Zoom but this will be reviewed as and when necessary. It was noted that attendance tends to be greater when virtual meetings are held as it is easier in terms of family and personal commitments.
- 5) PTA Bank Account – it was noted that the bank account address still remains an issue as it is the home address of a previous treasurer. It was therefore proposed that the bank account address be changed to the school address to avoid future issues. It was felt this is a sensible suggestion and all agreed. It was however questioned if the bank regulations allow this as it was noted that this was previously not possible hence it having to be a home address. It was confirmed that this doesn't seem to be an issue but will be further questioned with the bank.

It was noted that three new signatories are now required, and arrangements will be made for this.

It was suggested that a debit card be obtained for the account to make purchasing and paying costs/invoices easier. It was noted that it is often difficult to get cash to people and there was concern regards cash being kept in people's homes. It was felt this is a sensible suggestion and all were in agreement.

Action – Hayley to further investigate amending the bank account address to the school and action if possible.

Action – Hayley to make arrangements for three new signatories.

Action – Hayley to investigate obtaining a Debit Card for the account.

- 6) Funding Requests - There were three main funding requests from school as follows;
1. Christmas Pantomime, Red Riding Hood - total of £570.00
 2. Professor McGinty - total of £380.00
 3. Classroom Resources – total of £350.00

All funding requests were agreed.

- 7) Halloween – unfortunately it is too late for a Halloween Disco to be organised. It has however been agreed that a dress up day will be held in return for a £1 donation towards PTA funds.
- 8) Bonfire Event– the PTA have been approached by the village Bonfire Committee regards running a sweet stall at the event with all proceeds raised on the stall going to the PTA. It was noted that at the previous event sweet cones and toffee apples were sold and it was felt it was a good way to raise funds. Helen McGillam offered to run the stall and there were various offers of help to make up the sweet cones and make toffee apples.
- 9) Christmas Secret Santa for Parents/Carers – concern was raised that last year this was rather a costly outlay and as there hasn't been much opportunity for fundraising it may not be possible to do it this year. There is however a desire to organise something as the children like this event. It was noted that there have been previous discussions regards the children making something to take home for parents/carers, as it is felt they may appreciate something hand made. Miss Funnell confirmed that she has been giving this some thought and has been looking through the Baker Ross catalogue for ideas; she confirmed that there are things like keyrings and jewellery which she felt the children would enjoy making and are good value for money. All were in agreement with this proposal and it was agreed therefore further information and ideas would be gathered.

Action – Miss Funnell agreed to investigate hand-made Secret Santa proposal and feedback with ideas and potential costs.

- 10) Santa Visit & Annuals – it was agreed that this will go ahead as per previous years.

Action – Naomi Wilson agreed to approach Santa to see if he is available.

Action – Jo Whitmore agreed to organise the annuals.

- 11) Christmas Party – School Christmas party day has been arranged for the 14th of December 2021. It was offered for the PTA to purchase sweets/chocolate for the party as per previous years. It was also confirmed that there will be a pass the parcel for each class this year. Rather than the traditional pass the parcel with sheets of wrapping paper it was proposed that a reusable felt one be used. All were in agreement with this as it will be less time consuming and more eco-friendly. The PTA will however provide the prizes for the pass the parcel.

Action – Naomi Wilson agreed to purchase the sweets/chocolate and prizes.

- 12) Christmas Raffle – it was noted that last year a Christmas Raffle was held with a dress down day held with donations for the hampers in return. Due to Covid, tickets were also sold via ParentMail which seemed to work well. It was confirmed that this was a well-supported event, and everyone would be happy to run this again this year. It was noted that Mrs Carr kindly made the hampers up last year and it was questioned if she may be happy to do it again this year, there were several other people who also volunteered to help her with this. It was confirmed that Mrs Carr would be approached regards this.

Action – Mr Kitching agreed to give further consideration to the running of the raffle and approach Mrs Carr regards making up the hampers.

- 13) Christmas Fayre – it was confirmed that Claire Bowen and Mr Kitching had already had discussions regards the Christmas Fayre and it was agreed that it would not be feasible to run it this year. Instead, it was however proposed that a Christmas film club could be held. Either the 7th or 9th of December 2021 would be the preferred dates, Victoria and Helen offered to help if it was held on the 9th of December, it was however confirmed that it would need to be determined if there were sufficient

staff available and willing to help. It asked which films might be appropriate and it was questioned if Disney+ could be used as this would offer more variety and up to date films. Further enquiries will be made regards this.

Action – Mr Kitching/Mis Funnell agreed to make enquiries with staff regards availability to support at the film club and investigate the option of using Disney+.

- 14) Future Events - it was asked that people give some thought to what future events they would want to run and for us to continue to think outside of the box. Helen McGillam confirmed that she supports another School PTA and they run a lot of online events such as balloon races which are generally well supported and good fund raisers. All were keen to explore this option further.

Regular film clubs were also agreed as a good idea.

It was agreed that the lottery would also be promoted again as parents/carers new to the school may not be aware of it.

- 15) School Tortoise (Steve) –. It was confirmed that the PTA have agreed to fund his vet bills and it was noted that he is now doing well thanks to the care provided by Mrs Gough. It was confirmed that during the weekend he stays with a family, and it was agreed that it would be appropriate for the PTA to provide a funding contribution towards the cost of his upkeep. It was also confirmed that a new lamp is required, and a request was made for the PTA to fund this. This request was agreed.

- 16) Any Other Business – there was no other business raised.

- 17) **Next Meeting – 15th November 2021 at 7.00pm.**

