

PTA MEETING MINUTES

Date of meeting:	Wednesday 5 th March 2025 19:00
Chair of meeting:	Claire Bowen
Minutes taken by:	Zoe Sample
Attendees:	
<p>Mr Cunningham Zoe Sample (PTA Secretary) Claire Bowen (PTA Chair) Stephanie Burdon (Co-Chair Person) Kevin Mills Maria Chivite Barron</p>	
Apologies:	
Last meeting date:	Wednesday 22 nd January 2025

MINUTES:

1. Actions from previous meeting

Donation Plaque – Stephanie has ordered the donation plaque

2. Valentines Disco - Update

£140 raised – Stephanie to send expenses to treasurer

3. Upcoming Events

Easter Bingo – Friday 28th March

Mrs Belton has confirmed to be the caller

Refreshments round of bingo, then Hot dog's half time then another round of bingo.

Den in the kitchen till 6:00pm

Cook hot dogs before, keep hot in the serving trolley

Hot Earn refreshments and hot dogs to be served in the hall.

Den to possibly have a stand to advertise.

Hall is available from 1:30pm to set up, Claire has decorations

Claire to drop off decoration on Thursday

£1.00 a bingo sheet, numbered one and two

Use schools felt tips

£2.00 or £3.00 for hot dogs

48 hours to defrost hot dogs Claire has them

To purchase bread rolls and tomato ketchup

To check squash

School screen projector to be used, to be put in the corner so can be seen from all angles of the room

Donated eggs from dress down day to be used for prizes

Celebration Assembly - Friday 4th April

Tea coffee hot cross buns

Room from 8:30am

Possibly serve tea and coffee in the hall.

4. May 21st Wednesday Celebration Assembly.

Summer Fayre date has been confirmed as Saturday 28th June. – Mr Cunningham to ask Billy Brewer to attend.

Week beginning 14th July – For leavers disco and leavers event.

Tuesday 22nd July last day of school – Celebration Assembly TBC.

Steph proposed adding onto one event in the summer a BBQ in the garden and maybe plant sale.

5. Ewa Kozlowska and Kevin Mills to meet up for the transfer of treasurer position

6. Charity Status update

9 months from August committee needs to submit accounts on website

7. Other business

Tesco Charity Selection – Waiting until we know more information with regards to the project progression before we write grants, should know more for next meeting.

8. Time and date of next meeting is Wednesday 23rd April at 7:00pm.