

PTA MEETING MINUTES

Date of meeting:	Monday 16 th January 2023 19:00
Chair of meeting:	Corinne Waters / Vicki Chapman
Minutes taken by:	Marie Chivite Barron with input from Chairs/Treasurer
Attendees:	
Mr Cunningham Rachel Bailey Victoria Chapman Dean Malvenan Rhia Fearn	Marie Chivite Barron Corinne Waters Colin Barron Jo Whitmore
Apologies:	Humayun Zulfiqar, Shelley Boyle
Last meeting date:	Monday 5 th December 2022

MINUTES:

1. **Agree notes from previous meeting (5th Dec 22)**

- Pots of £50 cash for each class, each term:
 - o Opportunity to buy something for the class at short notice.
 - o Store the cash in the school – Mr Cunningham to confirm with Lisa in the office.
 - o Mr Cunningham recommended that the teachers document what has been spent.
 - o Treasurer – Dean to provide £50 cash pots for first term this week (w/c 16th Jan).
- Mr Bannister update on sports kits:
 - o 50% agreed up to £75.00.
 - o School – please proceed with purchase.

2. **Treasurer Update**

- Dean provided quick update on first term events and profits, with the most recent event being the Christmas Fayre – strong profit of over £700.
- Confirmed bank balance is in a healthy position to support upcoming funding requests.

3. **School Lottery**

- Online lottery – we have 12 people signed up to it.
- 19 tickets sold between 12 supporters.
- In the last year it has made £395 of income for the school
- Jo Whitmore asked to thank people who have donated their winnings back to the school – much appreciated.

4. **Future Events**

- a. 14th February – Valentine's Disco. £3 per pupil. **Agreed** – PTA to pick up with Mrs Pepper on comms via ParentMail. PTA to organise with school / Andy Farrow. Wear red day dropped, but children welcome to wear red on 14th.
- b. 17th February – Celebration Assembly. Coffee & Croissants. Donations. **Agreed**
- c. Saturday Night tbc? Beetle Drive in School Hall. Pay to play per family. **Subject to further review of dates/plan – Corrine to review**
 - i. £5.00 per adult
 - ii. £2.50 per child
 - iii. Bring your own alcohol (may need a licence)
 - iv. Raffle event
- d. 30th March – Film Night with popcorn. £2 per pupil? **Agreed**
- e. 31st March – Celebration Assembly. Coffee & Croissants **Agreed**

5. **Funding requests from the school**

- Outdoor equipment – request of **Miss Funnel to provide a wish list for the next meeting.**
- Projector for in the main hall – **Mr Cunningham to loop back round with plans.**
- Mr Cunningham has a meeting with teachers 17/01 so will **drop an email with any additional requests.**

6. **AOB**

- **Could we sign up to be a charity? [Rhia]**
 - o An option in the future, and would require accounts to be submitted annually. We've historically failed to do this in the last 5 years. An area to be reviewed in Sept 2023.
- **Could we create lists for people to buy things for the school? [Jo]**
 - o To help support funding requests for specific things for the school?
 - o Something to consider for future requests where applicable.

7. **Agreed date of February meeting:**

It was agreed at the meeting that the next meeting will be held on Monday 13th February 2023 at 19:00hrs.