

Egginton PTA Annual General Meeting Minutes – 3rd October 2022

Zoom Meeting

Attendees: Mrs Jones
Shelley Boyle
Victoria Chapman
Dean Malvenan
Emma Malvenan
Jo Whitmore
Humayun Zulfiqar

Corinne Waters
Collin Barren
Maria Chavata
Jaclyn Eyre - Bradley
Sarah Noon
Phil Noon

Apologies: None received.

1) Current Chairs Report

Shelley Boyle, current chair, presented the chairs report (copy attached). This provided an overview of the activity of the PTA from the past 12 months.

2) Current Treasurers Report

Hayley Marriott, current Treasurer was expected to attend the meeting to present the Treasurers report however unfortunately she was not present.

3) Election of Officers

Shelley Boyle confirmed that she was no longer able to commit as Chair and wished to step down. Hayley Marriott had also confirmed that she wished to step down as Treasurer and Helen Gwilliam, Secretary has now left the school. It was therefore confirmed that all roles were available and would need new people to take these on. Shelley wished to thank Hayley and Helen for all their hard work and support.

After discussion the following nominations were agreed;

- Victoria Chapman & Corrine Waters, Joint Chair
- Dean Malvenan, Treasurer
- Maria Chavata, Secretary

Shelley confirmed that she would arrange for a full handover to take place.

4) PTA Bank Account

As the existing Treasurer was not present there unfortunately was no update regards the current funds in the account.

Shelley did confirm that finally the ongoing issues regards signatories has now been resolved, meaning outstanding payments have now been made. It was confirmed that the signatories would however need to be updated accordingly inline with the new three elected members. Shelley confirmed she would be happy to also remain as a signatory if required.

5) Second Hand Uniform

Shelley raised that the recycling of second-hand uniform is something that a lot of people have approached her about and is something that she tried to get off the ground last year without success.

It was noted that there was a stall at the Summer Fair which seemed to work well, and it was questioned if there would be a desire and support to roll this out further and have more frequent events? After discussion it was agreed that celebration assembly would be an appropriate place for this with a table and a PTA donation pot. Parents/Carers will be asked to hand in unwanted washed uniform prior to the assemblies and this can then be sorted and set out. There were offers of a clothing rail and hangers.

6) Bonfire Event

The PTA have been approached by the village Bonfire Committee regards running a stall at the event again with all proceeds raised on the stall going to the PTA. It was noted that at last year's event sweet cones, glow items and toffee apples were sold, and it made a good healthy profit. All agreed it would be beneficial to do this again, Corrine and Victoria confirmed they would have further discussions regards the organisation of this. Shelley confirmed she would go back to the Bonfire Committee to confirm.

7) Christmas

Shelley provided an overview of the usual Christmas activities.

- Secret Santa for Parents/Carers – last year, due to cost restrictions it was agreed that children would make a gift to take home for parents/carers. Miss Funnell purchased some reasonably priced items from Baker Ross. All were in agreement to do this again. Mrs Jones confirmed she would speak with Miss Funnell to see if she was happy to organise it again.
- Santa Visit & Annuals – Shelley will check Santa is available for a return visit. It was confirmed that a choice of annuals is normally offered as a gift from Santa. Jo Whitmore kindly offered to organise the annuals again, Shelley offered to help wrap them.
- School Christmas Party – The PTA normally purchase sweets, chocolate & squash for the party and organise a pass the parcel for each class. Last year, rather than the traditional pass the parcel with sheets of wrapping paper a reusable one was used as it was less time consuming and more eco-friendly. The PTA provided the prizes for the pass the parcel. Mrs Jones confirmed she was looking at arrangements for the Christmas party so further discussions will take place regards this at the next meeting.
- Christmas Raffle – it was noted that last year a Christmas Raffle was held with a dress down day with donations for the hampers in return. Due to Covid, tickets were also sold via ParentMail which seemed to work well. Further consideration to be given to this.
- Christmas Fayre – last year sadly due to Covid it was agreed it was not feasible or appropriate to run it. Instead there was a Christmas carols and cakes events, which had a lovely atmosphere, was well supported by the school community and made a small profit. Shelley confirmed that a provisional date of the last Saturday in November had been pencilled in to run a Christmas Fayre. It was however noted that this takes a lot of time and organising so it might be more feasible to run a similar event to the carols and cakes but perhaps on a Saturday to see if the local community come to support. Further consideration will be given to this.

- Film Club – a Christmas film club was run last year with two film choices being given. Children were given snacks and drinks as part of the cost. There was agreement that this would be good to run again this year. All agreed it would be good to have regular film clubs run throughout the year.
 - Egginton Christmas Cheer – the PTA have been approached regards running a refreshment stall at the event again this year on Friday the 16th of December. It was noted that the WI have also expressed an interest but PTA have first refusal so we need to confirm ASAP. It was noted last year that mulled wine, hot chocolates and cakes were provided in return for a donation. Shelley & Jo Whitmore confirmed they would be happy to organise and run it again this year but suggested it might be better to obtain an alcohol license so drinks can be priced and charged for rather than asking for donations. Shelley confirmed she would go back and confirm the PTA will do it.
- 8) Future Events – shelley confirmed there were more regular events post Christmas and she would provide further information to Corinne and Victoria as part of the handover regards these.
- 9) Funding Requests – The following funding requests were put forward from school.
1. 14 Football Kits with school emblem – total cost will be £104.00; there has already however been an offer of a contribution towards the cost of the kits from another party so the PTA will not need to cover full cost.
 2. Year 5 & Year 6 Trip – possible future request, school are just pricing this up.
 3. Panto – possible future request, school are just pricing this up.

All confirmed they would be in favour of supporting the above funding requests however they just need confirmation from the Treasurer regards the current amount in the bank account.

10) Any Other Business – there was no other business raised.

11) Next Meeting – Monday 7th November, 7.00pm, via Zoom

Egginton Primary School PTA

Chair's Report to the PTA AGM on 3rd October 2022

This report has been compiled by Shelley Boyle, appointed Chair of the PTA in September 2021.

Due to Covid and the associated restrictions the last 12 months have not been business as normal for the PTA, we have however continued to engage and support the school during these challenging times.

We have continued with monthly virtual meetings via zoom and have been pleased to welcome several new parents to our meetings who have taken an active role in our events which is greatly appreciated.

With restrictions slowly easing we focused on pulling together a realistic calendar of events and to try and raise some much-needed income. This has seen the welcome return of some old favourites such as Film Club, the sweet stall at the village bonfire event, an Easter Disco, and a stall at Sports Day.

For other events we have however had to review and adapt as necessary. For example, we unfortunately were unable to hold the usual Christmas Fayre, one of our biggest fund raises but with some amazing ideas and support we were able to adapt this to hold an outdoor Carols and Cake event which was well supported and had a wonderful atmosphere. A huge thank you to all the parents/carers who helped and those who came along to support the event. We were also able to continue supporting with some other Christmas traditions such as the magical Santa visit to school where he handed out gifts to the children, secret Santa gifts to parents/carers and the school party.

With the restrictions in place, we did try to think outside of the box and try some new virtual events, these however were not well supported, and we discovered that Egginton School perhaps seem to prefer the more traditional events.

Unfortunately, the village summer fete was cancelled by the village as it was felt it fell too close to the Jubilee Celebrations. This was another big blow for the PTA as it is another of our big fund-raising events. So time to get our thinking caps on again and with plenty of good will and determination we were able to pull together a mini summer fete which was another lovely event and well supported by our school community. We also ran a games and crafts stall at the jubilee event and as a result we were kindly offered a donation from the jubilee committee.

The PTA continues to raise funds with the PTA Lottery. If anyone would like to join the PTA lottery, please let us know. There is a guaranteed prize for one of our participants every month with remaining funds going to the PTA.

We have continued to support funding requests from the Head Teacher and contributed to The Blue John Cavern Trip, Year 6 Clip and Climb visit, Play and Recycling Centre Membership, Professor Bubbleworks visit, Christmas Panto, Year 6 Leavers Hoodies, Professor McGinty visit and The Planetarium.

Through funds raised we have also kept Steve the school Tortoise in the manner to which he has become accustomed. Thankfully he has now been able to return to school and stays with families during weekends and school holidays, the PTA have agreed to continue to make a financial contribution to these families for his upkeep.

In summary I feel we have achieved our aim of starting to reintroduce some events and importantly we have some much-needed money in our account to allow the school to continue with its funding requests. As well as being much needed fundraising initiatives the recent events have also provided an opportunity for the school community to come back together, which has been lovely to see, and I feel has been much needed particularly for the children after the difficulties of the past couple of years.

I would like to say, once again, a huge thank you to everyone who helps with the continuing success of the PTA. A special thank you also to Hayley and Helen who have acted in the roles of Treasurer and Secretary and done a fabulous job. Hayley finally managed to resolve the ongoing issues relating to the bank account

and authorised signatories and Helen brought experience, wonderful new ideas and a technical ability to help design some brilliant promotional material.

And finally, as I am standing down as Chair, I would like to say good luck to whoever takes over - Roll on 2022, lets continue to build on our successes.

S Boyle

Shelley Boyle
PTA Chair October 2021 – October 2022.