

# PTA MEETING MINUTES

Date of meeting:	Monday 13 <sup>th</sup> February 2023 <b>19:00</b>
Chair of meeting:	Corinne Waters / Vicki Chapman
Minutes taken by:	Marie Chivite Barron with input from Chairs/Treasurer
Attendees:	
Mr Cunningham Dean Malvenan Victoria Chapman Rhia Fern Humayun Zulfiqar	Marie Chivite Barron Corinne Waters Colin Barron Claire Bowen Shelley Boyle
Apologies:	Jo Whitmore & Miss Funnell
Last meeting date:	Monday 16 <sup>th</sup> January 2023

## MINUTES:

### 1. **Agree notes from previous meeting (16<sup>th</sup> Jan 23)**

- Pots of £50 cash for each class shared with the school w/c 16<sup>th</sup> Jan.
  - o Mr Cunningham to outline expenses used each term back to PTA.
- Mr Bannister has purchased the Football kits and they will be presented at the celebration assembly on 17<sup>th</sup> Feb.
  - o Mrs Pepper to pick up with Dean on funding to support

### 2. **Treasurer Update**

- Dean provided update on bank address – now updated to be sent the direct to the school.
- Confirmed provisioned to provide £50 cash pots each term per class (£150).
- Confirmed bank balance is in a healthy position to support upcoming funding requests.

### 3. **School Lottery**

- Jo Whitmore couldn't join the meeting today, an update on the lottery will be provided at the next PTA meeting in March.

### 4. **Future Events**

- a. 14th February – Valentine's Disco. All confirmed OK for tomorrow – 53 attending.
- b. 17th February – Celebration Assembly. Coffee & Croissants. Donations. Need to provide the clothes rail for second hand clothes. May be last time of doing this as little interest / clothes looking tired.

- c. 30th March – Film Night with popcorn. £2 per pupil. Need to decide on two films to watch at the event. PTA to agree with Mr Cunningham’s approval.
- d. 31st March – Celebration Assembly. Coffee & Croissants
- e. 8<sup>th</sup> April – Geoff Wilson room booked for Easter event. Coffee, cakes and egg hunt. Will put posters around the village to advertise in advance. (w/c 13<sup>th</sup> March posters).
- f. April 28<sup>th</sup> April 3.30-4.30pm – Eid celebration – need to check ParentKind for henna tattoos.
  - i. Stalls to incl. henna hand painting, pakora/samosas, traditional sweets, cakes eid themed crafts.
- g. 26<sup>th</sup> May – Celebration Assembly. Coffee & Croissants

## 5. **Funding requests from the school**

- Outdoor equipment – request of Miss Funnel to provide a wish list for the next meeting.
- Storage facility for the playground equipment – now removed, need a new one. Usually buy from YPO. Dean recommended Costco - £275 to be purchased in Feb and built by Dean/Jack over the weekend of 4/5<sup>th</sup> March.
- Interactive board for in the main hall – Mr Cunningham has a meeting with IT team 14/02, to update at next PTA meeting. Requires community approval for anything in mail hall, may be opportunity to use portable one from Mr Bannister’s classroom – TBC.

## 6. **AOB**

- **Store room at the back of the hall**
  - o Some toys need removing from the back of the hall.

## 7. **Agreed date of March meeting:**

It was agreed at the meeting that the next meeting will be held on Monday 13<sup>th</sup> March 2023 at 19:00hrs.