

## Egginton PTA Meeting Minutes – 15<sup>th</sup> November 2021

Attendees: Shelley Boyle                      Wendy Slater-Ferguson  
Victoria Chapman                      Rhiannon Fearn  
Mr Kitching                      Collin Barron  
Helen Gwilliam                      Maria Chivite  
Jo Whitmore

Apologies: Hayley Marriot, Miss Funnell,

### 1) Egginton Village Bonfire

Shelley thanked the team for their efforts at the Egginton Village Bonfire. The PTA has received positive feedback from the organisers.

- Shelley to pass on our thanks to Caroline for allowing us to have a stall at the event.
- Helen to keep the spreadsheet of glow items and quantities purchased for future use. It was noted that the glow necklaces may have sold better if they could have been displayed in a darker position.
- Many people did not bring cash to the event, so it may be worth exploring the purchase of a card machine for future PTA sales.
- There are some items remaining from the stall sales. The committee has agreed to use the glow items at film club.

### 2) Christmas

Christmas party on Tuesday 14<sup>th</sup> December.

- We are struggling to find a Santa for the Christmas party which is on Tuesday 14<sup>th</sup> December. Mr Kitching and Shelley to follow up on further possible leads.
- Naomi has purchased the chocolate for the pass-the-parcel.
- The annual selection forms have been filled in and these are due to be bought. Shelley and Jo to wrap.

The Secret Santa handmade gifts.

- Miss Funnell has identified some wooden keyrings for the dads and possibly trinket boxes for mums which would be under £100 in total.
- Wendy has stamps for the children to use to decorate the gift bags.

Raffle donations.

- Would it be possible for Mrs Carr to put the raffle hampers together. It was confirmed people would be happy to help.
- Mr Kitching to arrange a date for the non-uniform day in exchange for raffle prizes. Request to go out via parentmail.

Carol and Cake Event.

A Christmas Carol and Cake event has been agreed for 2.30pm-4pm on Friday 17<sup>th</sup> December outside school. Wendy is organising this. There will be carols by the children prior to the end of school, followed by refreshment stalls, raffle ticket sales, and other items. Will need to think about decorating the area and lighting. The school has 4 gazebos without sides that can be used.

- Shelley to book the Geoff Wilson room in case of inclement weather.
- Wendy asked whether the children could decorate baubles to sell at the event, and Mr Kitching is going to ask the staff if this can be done.
- Wendy has 4 volunteers to support this. Victoria and Helen have offered to help. Wendy to liaise with Shelley for PTA support.

### 3) Cookbook

There haven't been sufficient recipes submitted to produce the cookbook yet.

- A further request for recipes to be sent out via Parentmail.
- Request again for recipes via the PTA Facebook page.

#### 4) Film Club on 9<sup>th</sup> December after school

Mr Kitching has asked the school council for film ideas. School is covered to run this under the DfE copyright license as we are not selling tickets. It was suggested that we could provide a drink and popcorn or sweets, and a cost of £3 per child was agreed. This is usually a popular event, and we would estimate approximately 50 pupils will attend.

- Victoria has offered to make sweet cones for this.
- Victoria and Helen to help at the event.

#### 5) Lottery

Jo has agreed to manage the lottery. Could we provide an incentive for parents to sign up, such as entry into a draw to win a voucher? Following the latest school newsletter, we now have an additional 2 lottery members and have 15 in total.

- We can promote this on the PTA Facebook page, but it is possible that not all parents are aware that the page exists.
- Flyers containing the lottery QR code to be produced to distribute at Carols and Cake on 17<sup>th</sup> Dec.

#### 6) Future events

Due to Covid we are still slightly restricted in terms of the type of events we can hold. The following are being considered for the New Year:

- Soup and pancake event at the Geoff Wilson room.
- Easter disco.
- Easter egg hunt around the village.
- Eco balloon race (virtual event).
- Film clubs.
- Duck race.

7) Funding Requests

No new funding requests from school.

8) Any Other Business

The PTA bonfire WhatsApp group worked well for communication and organisation of the event.

- Jo to close the group.
- A full PTA WhatsApp group to be opened.

9) **Next Meeting – 17<sup>th</sup> January 2022 at 7.00pm.**