

Meeting Minutes

Meeting Title:	PTA Meeting September 2016
Date/Time Start	21 Sep 2016 7:30 pm
Date/Time Finish	21 Sep 2016 9:00 pm
Attendees:	Caroline Sayer, Ellie Davies, Emma Boyles, Helen Hartshorne, June Tweddle, Karen Puszczynska, Laura Hemmings, Laura O'Brien, Lisa Pepper, Naomi Wilson, Nicola Fappiano, Roslyn Farrow
Apologies:	Jo Czechowski, Lia Vine
Minutes By:	Roslyn Farrow

Topic: Last Meeting

- Minutes

Read and approved

- Matters arising

Incorrrct spelling of Mrs Puszczynska's name
Last financial repot was incorrect as blinds were accounted for twice, now corrected in financial report
Junk orchestra was very well received
Clothes bin - school do not seem to have received any money, Emma to chase
Proper night out was very well received - can they do it again?
RJF to recirculate photos
Naomi to join facebook to enable her to moderate the Egginton PTA group

-

Clothes bin

Action by: Emma Boyles

-

Proper night out photos

Action by: Roslyn Farrow

-

Facebook

Action by: Naomi Wilson

Topic: Today's Agenda

- Bonfire night

Bonfire event - There is a new village committee to run the event on the playing fields on 5th November 2016. This committee are proposing that money raised is shared between the parish council and the PTA in return for the school/PTA providing helpers for the event. The organising committee plan to liaise with Mrs Puszczynska about what help is needed. It was agreed that school would be happy to sell tickets in the office to parents.

-

Liaise with planning committee to inform parents of roles needed before and on the night of the event

Action by: Karen Puszczynska

- Christmas Fayre

The date for this year's event 26th November, 2-4pm. This is late enough for a christmas tree to be erected but there will not be enough room in the hall for this. Suggestion that it
c

ould go outside.

Laura to appeal for stall holders.

School stalls will include chocolate and bottle tombola, soft toy tombola, school crafts.

Subcommittee to organise will be Naomi, June, Emma and will need one other as Ros has had to retract offer of help after meeting.

Ros to sort advertising and posters

- #

Arrange meeting for subcommittee

Action by: Naomi Wilson

- #

Advertising in parish magazines, posters, flyers, verge boards, banner

Action by: Roslyn Farrow

- #

Stallholders

Action by: Laura O'Brien

- Raffle

10 prizes already promised. Nestle hamper has given as first prize. Aero club likely to be forthcoming with second prize. Need third prize. Brewery museum gave last year. Caroline will email them with letter from Ros.

Previous sponsors of raffle ticket printing have declined future sponsorship. Suggestions of new sponsors discussed. The Dogfather suggested (or Lawton Lownes)

Tickets to be put in book bags and selling at various public venues again. Tickets to be drawn on 15th December

- #

Ask Dogfather for sponsorship

Arrange selling venues and dates

Action by: Lisa Pepper

- #

Email Caroline copy of letter so she can pass to Brewery Museum

Action by: Roslyn Farrow

- Bonus Ball

Helen continues to do a great job collecting money but there are spare numbers still available. School plan to send email re spare numbers at bonus ball.

Action by: Karen Puszczynska

- New fundraising ideas

Cauliflower cards again for christmas

Members keen to have another personalised item to but in time for Christmas. Aprons suggested

Marco Fappiano has asked to come to our next meeting to discuss a fundraising idea - agreed this can happen

Social event for spring discussed and plan for further discussion at next meeting.

Wine tasting event discussed.

- #

Co-ordinate cauliflower christmas cards

Action by: Ellie Davies

- #

Investigate and organise aprons

Action by: Roslyn Farrow

- #

Look at date for event next spring

Enquire re wine tasting

Action by: Naomi Wilson

- Spending requests

Emma bought information about 'School in a bag' - a charity that sends full school bags to developing countries and these can be tracked so our children can see where they are going. Discussion ensued about whether it is the PTA's role to raise money for another charity than itself. Suggested that the idea could be presented to the school children and specific event organised to raise funds for this.

Mrs Puszczynska thanked Caroline and Emma, and the rest of the PTA, for the funds previously raised to help school.

Mrs Puszczynska had the following spending requests -

Activity tables x 2 - £570 each. These are for the playground to replace the pagoda which has had to be removed for safety reasons.

Age appropriate thinking boxes for each classroom, £200 each.

School trip Winter wonderland at Tamworth, 14th December. £10.95 per pupil to pay for price of entry (parents to pay for transport).

PTA agreed to these requests

- #

Talk to school council about 'school in a bag'

Action by: Karen Puszczynska

- Contact Sheet

It was decided to personally approach parents to get name, address, tel number and email address for contact details to be circulated to other school parents. Those listed below will get details from specific years, results to Ros to collate then back to the other PTA members to distribute

Year 6 - Laura

Year 5 - Ros

Year 4 - tbc

Year 3 - Emma

Year 2 - Emma

Year 1 - Ellie

Reception - Naomi

Action by: Roslyn Farrow

Topic: AOB

- Father Christmas presents

Wendy volunteered to organise, annuals seem to work well so agree to repeat for this year.

Santa (Clive) to be asked again to deliver although he due to failing health he may need and elf to help him.

- #

Speak to santa

Action by: Ellie Davies

- #

Thank Wendy for her offer of organise presents again and accept her offer

Action by: Emma Boyles

- Garden

Mrs Puszczynska has asked for quotes from landscaper gardeners

Topic: Next Meeting

- Date

Wed 2nd October

- Location
School